



## TEACHER APPLICATION FORM

**Thank you for considering employment in Catholic Schools Broken Bay. Please complete this form and email it along with your cover letter and resume to the Principal of the school you are applying to work at.**

*Please note that at a later stage if you are successful in gaining employment in one of our schools we will require the following documentation:*

1. *Certified copies of your proof of identify (100-point check). (For information: <https://www.health.nsw.gov.au/art/Documents/100-point-id-check.pdf>)*
2. *Certified copies of university transcripts or teaching qualifications*
3. *Certified copies of statements of service/employment records of teaching experience*

Name:

School you are applying to work at:

Working with Children Check Number:

Working with Children Expiry Date:

*Catholic Schools Broken Bay promotes a culture of safety and care for children and young people. The Diocesan Office for Safeguarding Charter provides overarching principles that ensure children and young people are at the centre of the work we do and that every child and young person is encouraged to have a voice and participate in their community to their fullest potential. All employees must be aware of the Diocesan Office for Safeguarding Charter and be committed to organisational child safe standards and practice. Successful applicants for child-related roles must meet the requirements of the Working with Children Check.*

Have you worked in a Broken Bay school within the last 5 years?

**Yes**      **Please state school(s)**

**No**

Do you agree to uphold the ethos and mission of the Catholic Church and policies of Catholic Schools Broken Bay?

**Yes**

**No**

Are you currently accredited to teach with NESAs and have an Active status?

**Yes**      **NESA number**

**No**

Are you eligible to work in Australia?

**Yes**

**No**

#### PRE-EMPLOYMENT SCREENING

If you answer YES to any of the following questions, we may need to contact you to gain additional information before progressing your application.

Are there any relevant (child-related) criminal charges or convictions on your record?

**Yes**

**No**

Are you currently subject to any criminal charges or investigations that may impact your ability to engage in child-related work?

**Yes**

**No**

Have you ever had a Working with Children Check (WWCC) clearance revoked or cancelled or been the subject of an interim bar?

**Yes**

**No**

Have you ever been informed of, or been the subject of, a risk assessment being conducted into your suitability to hold a WWCC?

**Yes**

**No**

Have you ever been the subject of an allegation regarding harm to a child that resulted in notification to a statutory authority under child protection legislation? *In NSW this is an allegation of 'reportable conduct' as outlined in the Children's Guardian Act 2019.*

**Yes**

**No**

Have you ever been subject of a finding that you breached your professional boundaries and/or a Code of Conduct?

**Yes**

**No**

Have you ever been the subject of an Apprehended Violence Order (AVO) that was made for the purpose of protecting a child or young person from harm?

**Yes**

**No**

Are you aware of any reason or concern which makes you unsuitable to work in child-related employment?

**Yes**

**No**

Have you ever been convicted of a criminal offence (not already specified above)?

**Yes**

**No**

Are you currently subject to any criminal charges or investigation (not already specified above)?

**Yes**

**No**

During the last 5 years, have you been the subject of formal performance management and/or disciplinary action in relation to your employment? If yes, please provide details.

**Yes**

**No**

Have you ever resigned after being suspended, or been dismissed or asked to resign from previous employment?

**Yes**

**No**

Are there any barriers that inhibit you from performing the requirements of the position, including without aggravating any illness, injury or condition?

**Yes**

**No**

Is there any other information regarding your health history that may need to be known when considering your suitability to undertake the inherent requirements of the role?

**Yes**

**No**

Are you aware of any potential conflicts of interest, either real or perceived which may arise if you are successful in obtaining the position you have applied for?

**Yes**

**No**

**Applicant Declaration**

By selecting agree all information on this form is complete and correct and I understand that deliberate inaccuracies or omissions may result in non-acceptance of this application. I understand that the provision of false information may result in the termination of any employment in Catholic Schools Broken Bay, now or in the future.

Agree

Disagree