



## Catholic Schools Office Diocese of Broken Bay

Caroline Chisholm Centre  
Building 2, 423 Pennant Hills Road  
Pennant Hills NSW 2120  
PO Box 967, Pennant Hills NSW 1715  
Phone: (02) 9847 0000  
Email: [mail@dbb.catholic.edu.au](mailto:mail@dbb.catholic.edu.au)  
Web: [www.csodbb.catholic.edu.au](http://www.csodbb.catholic.edu.au)

---

19 March 2020

Dear Parents and Carers,

I am writing to assure you of my continuing commitment to the wellbeing, safety and learning of the children entrusted into our care.

You have probably heard a lot of different stories in the media about how schools are responding to COVID-19, so I wanted to provide you with an update to let you know what we are doing for our students in Broken Bay. In line with yesterday's clear statement from the Prime Minister, our schools are open, safe and secure.

Plans are in place to support our schools in ensuring continuity of learning across a range of different modes of learning, if required. I would like to assure you of the professionalism of our teachers and school leaders who are focussed on the learning and wellbeing of all students. This week we held video conference meetings with all our principals about the measures being taken to reduce the risk of COVID-19 spreading. Our schools are following hygiene and risk reduction protocols.

I am engaging with Principals and the Broken Bay Catholic School Parents Executive to develop a communication strategy to respond to questions about the wellbeing and learning of our students, which you and other parents may have. You will continue to receive communications from both myself and your Principal regarding the ways your school can remain an important focal point for learning and for community.

I understand that many families will be facing significant financial pressures because of the effects of COVID-19 on businesses and employment. I am committed to helping any family facing financial difficulty at this time.

Most of all, on behalf of the Catholic Schools Office, the Principals and staff in our schools, I extend to you my sincere gratitude, at this challenging time, for your continued support of your school. I simply underline the high value we place on your contribution, your engagement and partnership in our joint endeavour to educate our young people to their full potential.

Yours sincerely,

Dr Tony Bracken  
Acting Director of Schools